 **Full Membership Meeting Minutes**

**Date:**  Thursday, December 15, 2022

**Time:** 3:00 PM – 4:30 PM

**Location: NIHC Returned to In-Person Meetings. Virtual option listed below.**

Winnebago County Health Department

Room 115

555 N. Court Street, Rockford, IL 61103

Note: Masks required at all times. HEPA filters cleaning the air in the meeting room as an additional layer of mitigation. Distant seating arrangement due to COVID protocol

Northern Illinois Homeless Coalition Meeting  
Thursday, December 15, 2022: 3:00 PM – 4:30 PM  
**Remote Option:**Zoom joining info<https://us06web.zoom.us/j/89656947564?pwd=Y205N01CdVQzNHVFYnN4VHJDMGxSQT09>  
Meeting ID: 896 5694 7564  
Passcode: 281254

**Present:** Kira Devin, Joyce Williams, Mike Hedrick, Laura Ortiz, Jennifer Yochem, Angela Wood, Cassandra Barnett, Dani Alexander, Todd Kisner, Angie Walker, Sarah Parker-Scanlon, Shelton Kay, Joanne Rouse, Kelci Cox Raney, Paula Lind, Stephanie Jacobs, Stephanie Lombardi, Alan Zais, Emily Schwartz

**Agenda Items:**

1. Welcome and Introductions
2. 11/17/22 Meeting Minutes
   1. 1st – Kira; 2nd – Todd; unanimous approval
3. HMIS Lead Agency
   1. Responding to errors and doing good on that
   2. Software shift in April, starting training in 2023
4. Treasurer’s Report
   1. Balance - $1,856.67
   2. $4 monthly fee
5. Housing Action IL Letter – Sarah
   1. Link to the letter of Housing Action IL in email – require a vote to sign as a COC
   2. Looking for 250 agencies and have 150; deadline is 12/20
   3. Motion to approve – Sarah; 1st – Angie; 2nd – Laura; approved
      1. Kira as Prairie State abstaining due to Federal obligations
      2. Mike Hedricks also abstained
6. Committee Updates
   1. Coordinated Entry – no update
   2. Built for Zero (formally Chronic Homeless) – no update
   3. Membership, Ed & Public Relations
      1. Memorial Service to the Homeless
      2. December 21 at 4:30 at Beatie Park
      3. Communication will be sent out via email
      4. Sue is working on membership and sending out application information
   4. Equity and Diversity
      1. DEI Training
         1. Working with NIU on a proposal for training- base of Cultural Competency training, best foundation for future trainings
         2. 2 day – training with Dr. Flynn
         3. Cost - $3,000 for 50 people – receive ½ at booking and the rest closer to the date of training
         4. Creating additional modules that would be virtual trainings
         5. Response by 1/9/22
            1. Can we open to outside agencies?
            2. Offer with a nominal fee?
            3. Outline of content?

Cultural Competencies, understanding the differences – custom training to our needs

Joanne sending proposal to Board to review

1. COVID-19 Update
   1. Numbers are increasing for COVID and flu
   2. Healthcare facilities are requiring mask wearing
   3. Monday – free vaccinations at Carpenter’s Place, no appointments necessary
2. Agency Updates/Announcements
   1. Warming Centers – Second First – agreed to use as a warming center, opening next Tuesday, December 20th
      1. Volunteers needed – 10 pm – 6 am – 2 – 3 volunteers per shift, watching the bathrooms constantly
      2. Limit capacity to 25 people
      3. Mike providing direct line to the men/women’s center
      4. Training tomorrow at 10 am at Second First Church
   2. City is out of money to put up in hotels
      1. Working on getting more funds
   3. Rent assistance applications are being taken
   4. Looking into more affordable housing?
      1. Board is looking into talking to the landlords and going to the Landlord Association
         1. Next meeting is 1/7 – Alan Zais can connect to the Landlord Association meeting to Kira
      2. Rockford Rescue Mission is almost at capacity
3. Adjournment
   1. 1st – Shelton; 2nd – Angie; unanimous approval