**RENEWAL PROJECT WRITTEN REVIEW**

**PROJECT NAME:**

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| **I. Project Meets Need of CoC** | **Points Available** | **Points Awarded** |
| A. Are 25% or more of the project’s units dedicated to serving one or more of the following priority populations: families with children, survivors of domestic violence, Adults/Families with Disabilities or youth (18 to 24)? | Yes: 1 point  No: 0 points |  |
| B. Less Restrictive Eligibility Criteria | Maximum 6 points, one point per criterion (see application) |  |
| C. Low Demand Service Model | Maximum 5 points, one point per criterion  (see application) |  |
|  | **Category I Total Points (maximum: 12)** |  |

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| **II Project Supports Housing First** | **Points Available** | **Points Awarded** |
| A. Project is committed to Housing First and meets all Housing First Criteria on the ESnaps Project Application. | Yes: 2 points  No 0 points |  |
| B If the project application requires services, failure to participate in services has appropriate consequences other than loss of housing. | Yes 1 point  No 0 points |  |
|  | **Category II Total Points (maximum 3)** |  |

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| **III. Applicant Agency Works to**  **Strengthen the CoC** | **Points Available** | **Points Awarded** |
| A. Attendance at Rock River Valley Homeless Coalition Meetings | 70% or more: 3 points  < 70%: 0 points |  |
| B. Active in Rock River Valley Homeless Coalition committees | Yes: 2 points  No: 0 points |  |
| C. Project has strengthened the Continuum since **January 1, 2015** by combining  existing project with any other Continuum funded project; by converting to a  permanent housing type; taking over project from a prior grantee; or has increased its number of units through a  signed HUD contractual amendment | Yes: 3 points  No: 0 points |  |

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| D. Project scored 3 points on Question II.C  *Project’s most recent 3-year renewal non administrative recapture average is 2% or less*  **OR**  *Project’s most recent 3-year renewal non administrative recapture is more than 2% but is giving 100% of the balance to the CoC for reallocation*  **OR**  *Project’s most recent 3-year renewal non administrative recapture average is more than 2% and chooses not to reallocate the balance back to the CoC BUT has provided detailed and persuasive information as to why this occurred and what steps were taken and actions implemented so that future 3-year recapture average will be below 2%*  **OR**  *Project’s most recent 3-year renewal recapture average is more than 2% and chooses not to reallocate the balance back to the CoC*  **OR**  *Project has not completed 3 renewals:* | Yes: 0 points  No: Score from following options:  3 points  3 points  2 points  -3 points  2 points |  |
|  | **Category III Total Points (maximum: 11)** |  |

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| **IV. Project Will Meet CoC Standards**  **and Expectations** | **Points Available** | **Points Awarded** |
| **NOTE: DV agencies that are members of the CoC that use Infonet (an equivalent database to HMIS) and cannot be scored will be given full points.** | | |
| A . Data Completeness, Maintains complete client level data in HMIS for this project as shown in Data Quality Reports run July 30, 2019. for the following data elements:  1. Data Elements **(maximum 4 points)**:  a. Client Veteran Status  b. Client Zip Code and City  c. “HUD verification” of Disabling  Condition sub-assessment  d. “HUD verification” of Health  Insurance sub-assessment  2. Client’s Chronic Homeless Status on Initial Intake assessment **(maximum 2 points)**:  a. Residence prior to project entry b. Length of Stay in previous place c. Approximate date this episode of homelessness started  d. Regardless of where they stayed last night, number of times the client  has been on the streets, in ES, or SH  in the past three years including today e. Total number of months homeless  on the street, in ES or SH in the past  three years | **4 point maximum,** wherein 1 point is awarded for each of the four specified elements when the data averages at least 95% complete.  0.5 points awarded for each element when the data averages between 90-94.99% complete.  **2 point maximum,** wherein 2 points are awarded when the combined, collective data elements are at least 95% complete.  1 point awarded when data is 90-94.99%  complete. |  |
| B. Participation in the following HMIS User Group Meetings:  • July, 2019  • May, 2019  • March, 2019 | **Maximum of 3 points**  Project receives 1 point for attendance at each of the HMIS User Group Meetings |  |
|  | **Category IV Total Points (maximum: 9)** |  |

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| **V. Other Performance Related to CoC**  **Standards and Expectations** | **Points Available** | **Points Awarded** |
| A. Project demonstrates effective utilization of an ongoing evaluation and quality improvement process**. (This must be project specific and not overall agency)** | Good example: 2 points  Fair example: 1 point  Poor or no example: 0 points |  |
| B. Does the project conduct anonymous customer satisfaction surveys or utilize  alternative methods of anonymous feedback? | Yes: 1 point  No: 0 points |  |
| C. Does the project provide a structured opportunity for feedback to all who exit regardless of reason for leaving? | Yes: 1 point  No: 0 points |  |
| D. Is customer feedback presented to the  Board of Directors? | Yes: 1 point  No: 0 points |  |
| E. Is there a person with lived experience  involved in the agency’s decision-making process? | Yes: 1 point  No: 0 points |  |
| F. Does the project have a focus on coordination with mainstream resources in order to maximize benefits for the individual? (SSI, SSDI, TANF, Medicaid or Marketplace Insurance, Food Stamps, All Kids, WIA, Veterans Health Care) | Yes: 2 points  No: 0 points |  |
| G Permanent Housing Outcomes (Leavers):  What percentage of leavers had a permanent housing outcome at exit? | 87% or higher: 3 points  80 – 86.99%: 2 points  Below 80%: 0 points |  |
| H. Employment Income criteria (for all project types and sizes) | 20% or more of clients (leavers and stayers)  had income from employment: 2 points  6 – 19.99%: 1 point  Below 6%: 0 points |  |
| I. Increased Resources (for all project types  and sizes) | % of clients who increased their resources through employment or other income while enrolled in the project:  25% or higher: 3 points  15 – 24.99%: 2 points  Below 15%: 0 points |  |
| J. Occupancy Rate:  ***This question will not be scored. Please circle the option that applies.*** | Based on the average occupancy rate of units (not beds) using the monthly Point-in-Time counts from HMIS beginning with July  2017:  • 93 – 100% occupancy  • 85 – 92.9% occupancy  • 76 – 84.9% occupancy  • Below 76% occupancy |  |
|  | **Category V Total Points (maximum: 16)** |  |

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| **VI. Coordinated Entry** |  |  |
| A. Project followed the CES protocols for accepting, returning, or appealing referrals | Yes: 2 points  No: 0 points  Not applicable: 2 points |  |
| B. Average number of days to house clients after referral. Results exclude exemptions  communicated through proper protocols to the CES Team | Less than 30 days: 3 points  30 – 45 days: 2 points  46 – 60 days: 1 point  More than 60 days: 0 points  Not applicable: 2 points |  |
| D. Participation in 75% of CES case  conferencing (in person or by phone) by PSH program staff or representative knowledgeable about status of current housing referrals (measured since July 1,  2018) | Yes: 2 points  No: 0 points  Not applicable: 2 points |  |
|  | **Category VI Total Points (maximum: 7)** |  |

**VII. Cost Per Unit**

What was the cost per household served of the project using the following formula:

**HUD Award divided by (project unit capacity + household discharges to Permanent Housing)**

***Example A***: The RRH project receives a HUD award of $200,000. It is contracted for 10 units. 6 households moved to Permanent Housing during the year 7/1/18-6/30/19.

**$200,000 divided by (10 + 6) equals cost per unit of $12,500**

***Example B***: The RRH project receives a HUD award of $200,000. It is contracted for 10 units. 10 households moved to Permanent Housing during the year 7/1/18 – 6/30/19

**$200,000 divided by (10 + 10) equals cost per unit of $10,000**

**COMPLETE COST PER UNIT FORMULA FOR THIS PROJECT.**

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| A) HUD Award | **$** |
| B) Project Unity Capacity |  |
| C) Discharges to permanent housing (7/1/18 – 6/30/19) |  |
| **Cost per Unit = A/(B+C)** | **$** |

PSH cost per unit to only be compared to PSH; RRH to RRH;

Each cost per unit will be ranked high, medium or low and scored based upon those rankings. Projects with low unit cost will receive 5 points, medium 3 points and high 1 point.

**Please calculate this ratio. It will only be used if there is a tie in the final score between projects.**

1) Total Housing dollars requested for operating, leasing, construction, rehab, and acquisition =

$

2) Total Service dollars requested for supportive services only = $

**NOTE:** Do not include HMIS or Administration dollars for either 1 or 2

3) Divide Housing dollars requested by Service dollars requested to get the ratio

Housing/Service Ratio=\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Renewal Scoring Summary** | **Points Awarded** |
| Category I. Project Meets Need of CoC | /12 maximum points |
| Category II. Project Supports Housing First | /3 maximum points |
| Category III. Applicant Agency Works to Strengthen the CoC | /11 maximum points |
| Category IV. Project Will Meet CoC Standards and Expectations | /9 maximum points |
| Category V. Other Performance Related to CoC Standards and Expectations | /16 maximum points |
| Category VI. Coordinated Entry | /7 maximum points |
| Category VII. Cost per Unit | /5 maximum points |
| **Renewal Total (with bonus)** | /63 maximum points |