**RENEWAL PROJECT WRITTEN REVIEW**

**PROJECT NAME:**

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| **I. Project Meets Need of CoC** | **Points Available** | **Points Awarded** |
| A. Are 25% or more of the project’s units dedicated to serving one or more of the following priority populations: families with children, survivors of domestic violence, Adults/Families with Disabilities or youth (18 to 24)? | Yes: 1 pointNo: 0 points |  |
| B. Less Restrictive Eligibility Criteria | Maximum 6 points, one point per criterion (see application) |  |
| C. Low Demand Service Model | Maximum 5 points, one point per criterion(see application) |  |
|  | **Category I Total Points (maximum: 12)** |  |

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| **II Project Supports Housing First** | **Points Available** | **Points Awarded** |
| A. Project is committed to Housing First and meets all Housing First Criteria on the ESnaps Project Application. | Yes: 2 pointsNo 0 points |  |
| B If the project application requires services, failure to participate in services has appropriate consequences other than loss of housing. | Yes 1 pointNo 0 points |  |
|  | **Category II Total Points (maximum 3)** |  |

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| **III. Applicant Agency Works to****Strengthen the CoC** | **Points Available** | **Points Awarded** |
| A. Attendance at Rock River Valley Homeless Coalition Meetings | 70% or more: 3 points< 70%: 0 points |  |
| B. Active in Rock River Valley Homeless Coalition committees | Yes: 2 pointsNo: 0 points |  |
| C. Project has strengthened the Continuum since **January 1, 2015** by combiningexisting project with any other Continuum funded project; by converting to apermanent housing type; taking over project from a prior grantee; or has increased its number of units through asigned HUD contractual amendment | Yes: 3 pointsNo: 0 points |  |

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| D. Project scored 3 points on Question II.C*Project’s most recent 3-year renewal non administrative recapture average is 2% or less***OR***Project’s most recent 3-year renewal non administrative recapture is more than 2% but is giving 100% of the balance to the CoC for reallocation***OR***Project’s most recent 3-year renewal non administrative recapture average is more than 2% and chooses not to reallocate the balance back to the CoC BUT has provided detailed and persuasive information as to why this occurred and what steps were taken and actions implemented so that future 3-year recapture average will be below 2%***OR***Project’s most recent 3-year renewal recapture average is more than 2% and chooses not to reallocate the balance back to the CoC***OR***Project has not completed 3 renewals:* | Yes: 0 pointsNo: Score from following options:3 points3 points2 points-3 points2 points |  |
|  | **Category III Total Points (maximum: 11)** |  |

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| **IV. Project Will Meet CoC Standards****and Expectations** | **Points Available** | **Points Awarded** |
| **NOTE: DV agencies that are members of the CoC that use Infonet (an equivalent database to HMIS) and cannot be scored will be given full points.** |
| A . Data Completeness, Maintains complete client level data in HMIS for this project as shown in Data Quality Reports run July 30, 2019. for the following data elements:1. Data Elements **(maximum 4 points)**:a. Client Veteran Statusb. Client Zip Code and Cityc. “HUD verification” of DisablingCondition sub-assessmentd. “HUD verification” of HealthInsurance sub-assessment2. Client’s Chronic Homeless Status on Initial Intake assessment **(maximum 2 points)**:a. Residence prior to project entry b. Length of Stay in previous place c. Approximate date this episode of homelessness startedd. Regardless of where they stayed last night, number of times the clienthas been on the streets, in ES, or SHin the past three years including today e. Total number of months homelesson the street, in ES or SH in the pastthree years | **4 point maximum,** wherein 1 point is awarded for each of the four specified elements when the data averages at least 95% complete.0.5 points awarded for each element when the data averages between 90-94.99% complete.**2 point maximum,** wherein 2 points are awarded when the combined, collective data elements are at least 95% complete.1 point awarded when data is 90-94.99%complete. |  |
| B. Participation in the following HMIS User Group Meetings:• July, 2019• May, 2019• March, 2019 | **Maximum of 3 points**Project receives 1 point for attendance at each of the HMIS User Group Meetings |  |
|  | **Category IV Total Points (maximum: 9)** |  |

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| **V. Other Performance Related to CoC****Standards and Expectations** | **Points Available** | **Points Awarded** |
| A. Project demonstrates effective utilization of an ongoing evaluation and quality improvement process**. (This must be project specific and not overall agency)** | Good example: 2 pointsFair example: 1 pointPoor or no example: 0 points |  |
| B. Does the project conduct anonymous customer satisfaction surveys or utilizealternative methods of anonymous feedback? | Yes: 1 pointNo: 0 points |  |
| C. Does the project provide a structured opportunity for feedback to all who exit regardless of reason for leaving? | Yes: 1 pointNo: 0 points |  |
| D. Is customer feedback presented to theBoard of Directors? | Yes: 1 pointNo: 0 points |  |
| E. Is there a person with lived experienceinvolved in the agency’s decision-making process? | Yes: 1 pointNo: 0 points |  |
| F. Does the project have a focus on coordination with mainstream resources in order to maximize benefits for the individual? (SSI, SSDI, TANF, Medicaid or Marketplace Insurance, Food Stamps, All Kids, WIA, Veterans Health Care) | Yes: 2 pointsNo: 0 points |  |
| G Permanent Housing Outcomes (Leavers):What percentage of leavers had a permanent housing outcome at exit? | 87% or higher: 3 points80 – 86.99%: 2 pointsBelow 80%: 0 points |  |
| H. Employment Income criteria (for all project types and sizes) | 20% or more of clients (leavers and stayers)had income from employment: 2 points6 – 19.99%: 1 pointBelow 6%: 0 points |  |
| I. Increased Resources (for all project typesand sizes) | % of clients who increased their resources through employment or other income while enrolled in the project:25% or higher: 3 points15 – 24.99%: 2 pointsBelow 15%: 0 points |  |
| J. Occupancy Rate:***This question will not be scored. Please circle the option that applies.*** | Based on the average occupancy rate of units (not beds) using the monthly Point-in-Time counts from HMIS beginning with July2017:• 93 – 100% occupancy• 85 – 92.9% occupancy• 76 – 84.9% occupancy• Below 76% occupancy |  |
|  | **Category V Total Points (maximum: 16)** |  |

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| **VI. Coordinated Entry** |  |  |
| A. Project followed the CES protocols for accepting, returning, or appealing referrals  | Yes: 2 pointsNo: 0 pointsNot applicable: 2 points |  |
| B. Average number of days to house clients after referral. Results exclude exemptionscommunicated through proper protocols to the CES Team  | Less than 30 days: 3 points30 – 45 days: 2 points46 – 60 days: 1 pointMore than 60 days: 0 pointsNot applicable: 2 points |  |
| D. Participation in 75% of CES caseconferencing (in person or by phone) by PSH program staff or representative knowledgeable about status of current housing referrals (measured since July 1,2018) | Yes: 2 pointsNo: 0 pointsNot applicable: 2 points |  |
|  | **Category VI Total Points (maximum: 7)** |  |

**VII. Cost Per Unit**

What was the cost per household served of the project using the following formula:

**HUD Award divided by (project unit capacity + household discharges to Permanent Housing)**

***Example A***: The RRH project receives a HUD award of $200,000. It is contracted for 10 units. 6 households moved to Permanent Housing during the year 7/1/18-6/30/19.

**$200,000 divided by (10 + 6) equals cost per unit of $12,500**

***Example B***: The RRH project receives a HUD award of $200,000. It is contracted for 10 units. 10 households moved to Permanent Housing during the year 7/1/18 – 6/30/19

**$200,000 divided by (10 + 10) equals cost per unit of $10,000**

**COMPLETE COST PER UNIT FORMULA FOR THIS PROJECT.**

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| A) HUD Award | **$** |
| B) Project Unity Capacity |  |
| C) Discharges to permanent housing (7/1/18 – 6/30/19) |  |
| **Cost per Unit = A/(B+C)** | **$** |

PSH cost per unit to only be compared to PSH; RRH to RRH;

Each cost per unit will be ranked high, medium or low and scored based upon those rankings. Projects with low unit cost will receive 5 points, medium 3 points and high 1 point.

**Please calculate this ratio. It will only be used if there is a tie in the final score between projects.**

1) Total Housing dollars requested for operating, leasing, construction, rehab, and acquisition =

$

2) Total Service dollars requested for supportive services only = $

**NOTE:** Do not include HMIS or Administration dollars for either 1 or 2

3) Divide Housing dollars requested by Service dollars requested to get the ratio

Housing/Service Ratio=\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Renewal Scoring Summary** | **Points Awarded** |
| Category I. Project Meets Need of CoC | /12 maximum points |
| Category II. Project Supports Housing First | /3 maximum points |
| Category III. Applicant Agency Works to Strengthen the CoC | /11 maximum points |
| Category IV. Project Will Meet CoC Standards and Expectations | /9 maximum points |
| Category V. Other Performance Related to CoC Standards and Expectations | /16 maximum points |
| Category VI. Coordinated Entry | /7 maximum points |
| Category VII. Cost per Unit | /5 maximum points |
| **Renewal Total (with bonus)** | /63 maximum points |